

## Notice of Meeting

# Resources and Performance Select Committee

**Date & time**

Tuesday, 12 March  
2024 at 10.00 am

**Place**

Council Chamber,  
Woodhatch Place,  
Reigate, Surrey, RH2  
8EF

**Contact**

Julie Armstrong, Scrutiny  
Officer

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**Chief Executive**

Joanna Killian

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Julie Armstrong, Scrutiny Officer at [Julie.Armstrong@surreycc.gov.uk](mailto:Julie.Armstrong@surreycc.gov.uk)**

### Elected Members

Nick Darby (The Dittons), Will Forster (Woking South), Tim Hall (Leatherhead and Fetcham East), David Harmer (Waverley Western Villages), Edward Hawkins (Heatherside and Parkside), Bob Hughes (Shere) (Chairman), Robert King (Egham), Steven McCormick (Epsom Town and Downs) (Vice-Chairman), John O'Reilly (Hersham), Becky Rush (Warlingham), Lance Spencer (Goldsworth East and Horsell Village), Lesley Steeds (Lingfield) (Vice-Chairman) and Hazel Watson (Dorking Hills)

### TERMS OF REFERENCE

The Committee is responsible for the following areas:

- Finance
- Orbis Partnership Functions
- HR&OD
- IT and Digital
- Business Ops
- Property
- Procurement
- Equalities and Diversity
- Internal/External Communications
- Legal and Democratic Services
- Customer Services

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

**Purpose of the item:** To receive any apologies for absence and substitutions.

### 2 MINUTES OF THE PREVIOUS MEETINGS: 8 DECEMBER 2023

(Pages 5  
- 16)

**Purpose of the item:** To agree the minutes of the Resources and Performance Select Committee held on 8 December 2023 as a true and accurate record of proceedings.

### 3 DECLARATIONS OF INTEREST

**Purpose of the item:** All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- I. Any disclosable pecuniary interests and/or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

#### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### 4 QUESTIONS AND PETITIONS

**Purpose of the item:** To receive any questions or petitions.

#### NOTES:

1. The deadline for Members' questions is 12:00pm four working days before the meeting (*6 March 2024*).
2. The deadline for public questions is seven days before the meeting (*5 March 2024*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### 5 REMOVAL OF PAYROLL SERVICE FROM MATS AND ACADEMIES

(Pages  
17 - 38)

**Purpose of the item:** To learn lessons with respect to off-boarding by reviewing the process, in particular timing and communication, and the

consequences for MATs and the Council.

**6 EQUALITY, DIVERSITY AND INCLUSION UPDATE** (Pages 39 - 54)

**Purpose of the item:** To receive an update on the progress made in response to the recommendations made by the Resources and Performance Select Committee in June 2023 relating to equality, diversity and inclusion.

**7 PERFORMANCE MONITORING SESSION NOTES 11 DECEMBER 2023** (Pages 55 - 60)

**Purpose of the item:** To publish the notes of the Performance Monitoring Session conducted informally on 11 December 2023.

**8 FORWARD WORK PROGRAMME AND RECOMMENDATION TRACKER** (Pages 61 - 78)

**Purpose of the item:** For the Select Committee to review the attached Forward Work Programme and Recommendation Tracker, making suggestions for additions or amendments as appropriate.

**9 DATE OF THE NEXT MEETING**

The next meeting of the Resources and Performance Select Committee will be held on 15 May 2024 at 10:00am.

**Joanna Killian  
Chief Executive**

Published: Monday, 4 March 2024

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*

